



Agency Name:
Division:
Prepared By:
Telephone #:

Bank Name:
Account #
FINET
Bank Code:

DEPOSITORY BANK ACCOUNT RECONCILIATION

Balance per Bank Statement as of:

Date MM/DD/YYYY

Bank Balance

1. Deposits on Bank Statement Not Recorded in FINET*

Date per Bank	Amount per Bank	Date per Bank	Amount per Bank

-

2. Returned Checks on Bank Statement Not Recorded in FINET*

Group 1 Subtotal

Date Returned	Makers' Name	Amount

+

Group 2 Subtotal

3. Withdrawals on Bank Statement Not Recorded in FINET*

Date per Bank	Amount per Bank	Date per Bank	Amount per Bank

+

Group 3 Subtotal

4. Other reconciling items on Bank Statement Not Recorded in FINET*

Date per Bank	Description	Amount

+/-

Group 4 Subtotal

5. Deposits recorded in FINET Not on Bank Statement*

Date per Books	Amount per Books	Date per Books	Amount per Books

+

Group 5 Subtotal

6. Withdrawals recorded in FINET Not on Bank Statement*

Date per Books	Amount per Books	Date per Books	Amount per Books

-

Group 6 Subtotal

7. Reconciling Items Recorded in FINET Not on Bank Statement*

Date per Books	Description	Amount

+/-

Group 7 Subtotal

Balance per FINET (Attach proof of FINET Balance)

* If more space is required for any category ATTACH A DETAIL SCHEDULE

FINET Balance